#### **Privacy Policy.**

We take your privacy seriously and are committed to protecting your personal information. This privacy policy describes how we collect, use, and share information from candidates who apply for a job or register with us.

#### Information We Collect

- 1. When you apply for a job using our instant job board, we may collect the following information:
- Your name and contact information (email address, phone number, and mailing address)
- Your resume, cover letter, and other job application materials
- Your work experience, education, and other relevant qualifications
- Any additional information you choose to provide, such as your salary requirements or availability for interviews
- 2. How We Use Your Information

We use the information we collect from you to:

- Match you with job opportunities that fit your skills and experience
- Communicate with you about job opportunities and the status of your job applications
- Share your job application materials with potential employers
- 3. How We Share Your Information

We may share your information with the following parties:

- Potential employers who are interested in considering you for a job opportunity
- Law enforcement or government officials when required by law
- 4. Data Retention

We retain your information for as long as necessary to fulfil the purposes outlined in this privacy policy or as required by law.

# 5. Your Rights

You have the right to access and correct your personal information, as well as to request that we delete your information. To do so, please contact us at hello@commopditas.io

## 6. Security

We take reasonable measures to protect your information from unauthorized access or disclosure. However, no method of transmission over the internet or electronic storage is completely secure, so we cannot guarantee absolute security.

### 7. Changes to this Privacy

Policy We may update this privacy policy from time to time. If we make any material changes, we will notify you by email or by posting a notice on our instant job board.

If you have any questions or concerns about this privacy policy, please contact us at hello@commoditas.io