



CONTRACT 2: TERMS OF AGREEMENT WITH WORK-SEEKERS FOR PERMANENT OR CONTRACT STAFF (TO BE DIRECTLY ENGAGED BY THE CLIENT)

Following our recent telephone conversation/meeting/correspondence we write to confirm how we will provide our recruitment services to you.

1. In our recent telephone conversation/meeting/correspondence you informed us that you wish James Ray Recruitment to seek employment as a _____ *[insert details of the type of work you are to seek for the work seeker]*.
2. You authorise James Ray Recruitment to seek work on your behalf.
3. James Ray Recruitment will provide you with permanent recruitment services and in doing so we will act as an employment agency as defined under the Employment Agencies Act 1973.
4. In order to provide recruitment services to you James Ray Recruitment will have to process your personal data. In doing so we will comply at all times with data protection laws.

Thank you for selecting James Ray Recruitment and should you have any queries, or require any further information on the services we provide please contact James Ray Recruitment on 01482 533 656.

These Terms are governed by the law of England and are subject to the exclusive jurisdiction of the Courts of England.

